

The team captain, team coach, and teams administrators should discuss any grievance before it is submitted. It should be the goal of the coaches and administrators to find a resolution to any issue, with a grievance being the last resort.

**Grievances must be submitted by phone to the Grievance Chairman
Billy Horne (781)545-1184 or Email: bill@srfclub.com
within 48 hours and then this form is to be completed and mailed to the
Billy Horne - Chairman
Scituate Racquet & Fitness
1004 Chief Justice Cushing Highway
Scituate, MA 02066**

FORMAL PROTEST

This form is to be used and the following procedure followed to validate a protest:

- a. This form is to be completed by the League Representative**
- b. All information is to be stated as requested.**
- c. The form is to be sent to the Grievance chairman as noted above.**
- d. A copy will be forwarded by the Chairman to the League Representative of the protested team**
- e. A copy is to be retained for your records**
- f. Resolutions will be made by the Grievance Committee, with notification to all parties involved.**

DATE OF MATCH: _____ **DIVISION:** _____

TEAMS; _____ **VS** _____

RULE INFRACTION: _____

GRIEVANCE: _____

SIGNED _____ **DATE:** _____

E-MAIL: _____